

## TERMS AND CONDITIONS – CELTA PAYMENT

Please note that enrolment on our courses is subject to the following terms and conditions:

1. Deposits are non-refundable.
2. The balance of course fees must be paid no later than 4 weeks before the first day of the course. Should the balance not reach us on time you will automatically be placed on a reserve list and risk losing your place if someone pays in full before you do. There will be no right to a refund of your deposit.
3. If you postpone the starting date of your course giving:
  - a. More than 4 weeks' notice - no penalty. The deposit will be valid for a future course. The course must be completed within one year of its postponement.
  - b. Less than 4 weeks' notice - you will forfeit your original deposit which must be paid again. If any other payments have been made, that money will be valid for a future course. The course must be completed within one year of its postponement.
4. If you cancel the course:
  - a. More than 4 weeks before the course starts - full refund of balance (not of deposit)
  - b. Between 2 and 4 weeks before the course starts - 50% refund of balance (not of deposit)
  - c. Less than 2 weeks before the course starts - 0% refund
5. The place on any course and fees paid cannot be transferred to another person.
6. We reserve the right to cancel a course up to 4 weeks before the start date. In this case your full fees will be refunded (including deposit).
7. IH Lima is not liable for any other costs incurred by candidates including flights and accommodation.
8. IH Lima cannot be held responsible for loss or theft of personal belongings.

Payment of deposit or full balance indicates an acceptance of these terms and conditions.